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Wilfrid Laurier University Senate Approved Minutes: January 13, 2014,

Senate

Wilfrid Laurier University

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**Minutes of the Meeting held
Monday, January 13, 2014; 4:00 to 6:00 p.m.
Senate & Board Chamber, Waterloo Campus**

Present: Dr. J. Aguinaldo, Dr. K. Anderson, Dr. B. Arai, Dr. C. Arnason, Ms. G. Ashoughian, Dr. M. Blouw, Dr. P. Bryden, Dr. M. Byrne, Mr. J. Butler, Dr. D. Buzza, Mr. A. Cameron, Dr. G. Cameron, Dr. P. Carayannopoulos, Dr. M. Carroll, Dr. G. Carruthers, Mr. F. Cirinna, Dr. N. Coady, Dr. R. Cruikshank, Mr. R. Darling, Ms. A. Diebold, Mr. R. Donelson, Mr. L. Dotto, Dr. R. Eikelboom, Dr. L. Eisler, Dr. A. Ferenc, Dr. K. Feuerherm, Dr. J. Finn, Dr. A. Goodrum, Dr. S. Hannem, Dr. M. Jelokhani-Niaraki, Dr. P. Jessop, Dr. Ma. Kelly, Dr. Mi. Kelly, Dr. M. Kilgour, Mr. S. Lyons, Dr. D. MacLatchy, Mr. J. Martin, Dr. J. McLellan, Mr. D. McMurray, Dr. D. Monod, Dr. K. Morouney, Dr. J. Mueller, Dr. J. Norris, Mr. T. O'Connor, Mr. D. Oates, Dr. D. Pfrimmer, Dr. M. Poetzsch, Dr. S. Ramsay, Ms. L. Read, Dr. C. Robie, Dr. P. Rogers, Dr. S. Sider, Mr. M. Thomas, Dr. P. Tiidus, Ms. S. Vansickle, Mr. C. Walker, Mr. S. Warren, Ms. M. Watson, Mr. R. Wells, Dr. S. Ziss.

Regrets: Mr. E. Ahonen, Dr. P. Goff, Ms. M. Harris, Dr. S. Isotupa, Dr. M. Lee-Chin, Dr. M. Marín-Dòmine, Dr. B. Murphy, Dr. C. Neill, Dr. A. Peetush, Dr. E. Zima.

Absent: Mr. M. Alkier, Ms. J. Clement, Mr. T. Craven, Ms. A. Diebold, Prof. J. McCutcheon, Dr. M. Mfoafo-McCarthy, Dr. M. Philip, Dr. A. Zaidi.

University Secretariat: Ms. S. Rowe, Ms. S. Willey-Thomas.

A. Introduction

A1. Business Arising from the Previous Minutes

There was no business arising from the minutes.

A2. Report of the President, M. Blouw

Dr. Blouw welcomed two new Senators, Dr. Thomas O'Connor of Waterloo Lutheran Seminary and Ms. Lila Read of the Waterloo Region District School Board. Dr. Blouw announced that the Celebrating Teaching Innovation and Excellence at Laurier Award Ceremony would be held immediately after Senate, and encouraged Senators and observers to attend. Dr. Blouw reported that Laurier's Strategic Mandate Agreement (SMA) has been submitted, and that negotiations with Dr. Paul Genest will begin imminently. Senate heard that the province released its Major Capital Expansion Policy ("satellite campus policy") to all colleges and universities, requesting a letter of intent as soon as possible, and Laurier's request was submitted last week. Mr. Rosborough noted that Laurier's submission is consistent with past advocacy and Laurier's 2013 pre-budget submission. Dr. Blouw reported on Mohawk College's complete withdrawal from Brantford and opportunities for partnership with Conestoga College. Dr. Blouw responded to questions concerning the confidential nature of SMA documents.

B. Discussion

B1. Report of the Registrar

B1a. Preliminary Enrolment Report for Winter 2014

Mr. Darling presented the table drop preliminary enrolment report for the Winter term, noting that numbers will continue to fluctuate. Final numbers will be available after February 1st.

B2. Reports/Recommendations from Standing Committees

B2a. Nominating Committee

Dr. Tiidus presented the nominating committee report, noting that two faculty and/or academic librarian Senators will be needed for the review of the Vice-President: Student Affairs. A formal call for names will be sent to Senators via email.

B2b. Academic Planning Committee

Dr. MacLatchy presented an overview and history of the initiative for a study break in the Fall term. Mr. Darling presented the dates for the proposed Fall Reading Weeks during the three-year trial, noting Sunday exams will be required in Fall 2015 and Fall 2016. Ms. Holland Brown and Ms. Mulvihill reported on the movement towards a more balanced O-Week and presented proposed O-Week schedules. Dr. MacLatchy noted some small errors in the proposed dates provided to Senate. Dr. MacLatchy and Mr. Darling responded to questions concerning accommodations for Sunday exams, submission of final grades and the use of scantron in final exams, control measures for mental health, scheduling for future years, how the week applies to graduate students, the last day to drop classes in the Fall term, balanced workload for students during the term and impact of later exams on international students.

MOTION (C. Walker/S. Warren) **that Senate approve the changes to the previously approved Senate Guidelines for Planning the Academic Year to include a fall term Reading Week three-year pilot and to the Academic Dates for 2014/2015, as amended.** **CARRIED**
(3 opposed)

MOTION (D. MacLatchy/B. Arai) **that Senate approve the creation of an ad-hoc working group to report to Senate Academic Planning Committee (terms of reference to be determined by Senate Academic Planning) to undertake the development of assessment measures for the three-year pilot of the Fall Reading Week, as presented.** **CARRIED**

B2c. Committee on Research and Publication

Dr. Goodrum presented the Strategic Research Plan, noting Laurier's research growth over time, the consultation conducted in developing the Plan and the inclusion of current strengths as well as goals and recommendations in the Plan. Dr. Goodrum responded to questions concerning revenue funding.

MOTION (A. Goodrum/N. Coady) on the recommendation of the **Senate Committee on Research and Publication that Senate approve the Strategic Research Plan, as presented.** **CARRIED**
(1 abstention)

B3. Reports/Recommendations from Divisional Councils

B3a. Faculty of Arts

Dr. Carroll presented the curriculum changes to the North American Studies program, noting the changes relate to the first year program offerings and support the restructuring of the program in 2013.

MOTION (M. Carroll/D. Monod) on the recommendation of **the Academic Planning Committee Senate revise the requirements of the existing Honours BA North American Studies in Combination with another Honours BA Program; revise the requirements of the North American Studies Minor; and, revise the requirements of the Canadian Studies minor, as presented.** **CARRIED**

B3b. Faculty of Graduate and Postdoctoral Studies

Dr. Norris presented the changes to the CAST Program, noting delivery of the program to be via

videoconference to the Brantford campus. Dr. Norris and Ms. Ashoughian responded to questions regarding library holdings and transport of library materials to Brantford. Dr. Norris responded to questions regarding teaching assistantships, video conferencing availability, engagement of students in Brantford, and rationale for applying to Brantford.

MOTION (J. Norris/B. Arai) **on the recommendation of the Academic Planning Committee that Senate approve the expansion of the CAST MA Program for delivery on the Brantford Campus as well as on the Waterloo Campus, according to the criteria laid out below, as presented.** **CARRIED**
(1 opposed, 1 abstention)

Dr. Norris presented the Graduate Diploma in Accounting, noting that the changes will better meet the needs of students.

MOTION (J. Norris/Ma. Kelly) on the recommendation of **the Academic Planning Committee that Senate approve the proposal to offer a Graduate Diploma in Accounting for students pursuing the Chartered Professional Accountant (CPA) designation. The Graduate Diploma in Accounting is designed to bridge the gap between the knowledge provided by undergraduate accounting courses and the knowledge required to write the CPA examinations, as presented.** **CARRIED**

B3c. Faculty of Liberal Arts

Dr. Kofi Campbell presented the curriculum changes to the Law and Society program on behalf of Prof. John McCutcheon.

MOTION (B. Arai/L. Eisler) on the recommendation of **the Academic Planning Committee that Senate approve replacing the existing calendar description of the Honours BA Law & Society, and various individual course changes, as presented.** **CARRIED**

B3d. School of Business and Economics

Dr. Micheál Kelly presented the changes to the progression requirements to the BBTM program, noting they are being brought into alignment with the BBA program.

MOTION (Mi. Kelly/K. Morouney) on the recommendation of **the Academic Planning Committee that Senate approve the change to the BBTM progression requirements (as outlined in the supporting appendix), as presented.** **CARRIED**

B4. Reports: Fair Dealing and Copyright, G. Ashoughian, S. Rowe

Ms. Rowe and Ms. Ashoughian provided a brief update on copyright issues at Laurier, including information on the work by the Copyright Advisory Committee. Ms. Ashoughian reported on the process for clearing copyright and the efforts to make the process easier for faculty members, which will also help Laurier to meet its copyright contractual and legal obligations. On the recommendation of the Copyright Advisory Committee, Laurier will adopt the fair dealing guidelines developed and proposed by AUCC, which will be implemented as guidelines rather than university policy. Staff is developing a virtual copyright office which will provide easy online access to copyright information and services at Laurier.

B5. Major Agenda Item: First Year Experience Task Force, D. MacLatchy, D. McMurray

Dr. MacLatchy and Mr. McMurray provided an initial report on the work completed by the First Year Experience (FYE) Task Force. Dr. MacLatchy reported on the guiding principles and areas researched by the FYE Task Force. Mr. McMurray reported on the curriculum, co-curricular and extra-curricular dimensions of the report and provided an overview of the consensus points, noting that outreach is still ongoing. Mr. Murray presented preliminary, proposed changes to the Senate Student Life Committee, proposing it be called the Senate Committee on Student Learning and that it would be responsible for implementing FYE Task Force recommendations. The FYE Task Force report will be presented to Senate on March 3rd. Dr. MacLatchy and Mr. McMurray responded to a question concerning a vertical versus horizontal approach to the first year experience.

B6. Matters from the Consent Section of the Agenda

There were no matters from the consent section of the agenda.

B7. Reports of the Senior Executives

There were no questions for the Senior Executives.

B8. Report of the COU Academic Colleague

There were no questions for the COU Academic Colleague.

B9. Question Period

Dr. Blouw responded to questions concerning enrolment projects accompanying the SMA and the likelihood of a Milton campus.

B10. Other Business

There was no other business.

B11. Adjournment

The meeting adjourned by consensus.

C. Consent

C1. Agenda, S. Rowe

C2. Draft Minutes of the November 26, 2013 and December 18, 2013 meetings, S. Rowe

C3. Editorial Minor Changes from Divisional Councils

C4. New Program Statement of Intent: BSc Applied Water Science and Environmental Health

Signed:

Max Blouw, President and Chair of Senate

Rudy Eikelboom, Secretary of Senate